

Arkansas Recreation and Parks Association Commercial Membership and Exhibitor Packet

New Member _____ Renewal _____

Agency _____

Sales Rep _____

Address _____

City _____

State _____ Zip _____

Phone _____

Email _____

Marketing Rep _____

Address _____

City _____

State _____ Zip _____

Phone _____

Email _____

Website _____



2019 Conference and Tradeshow Springdale, AR



Regulations

ARPA reserves the right to approve all displays and materials. Booths are 10'X10' **pipe and drape** with one 8ft table and two chairs. All display items must fit inside 10'x10' space or additional space must be purchased. Registration includes sessions, booth space and meals for two. Exhibit space will be assigned on a first to pay basis. Convention services is provided by The Holiday Inn.

Schedule of Events

Wednesday, October 23
 Golf Outing Noon-5:00pm
 Vendor Load-in 10:00am-5:00pm
 Social TBA

Thursday, October 24
 Coffee in Hall 7:30am-8:30am
 Conference 8:30am-5:00pm
 Lunch TBA
 Vendor Load-out 3:30pm-5:00pm
 Awards Banquet 6:00pm-9:30pm

Lodging

Host Hotel
Springdale Holiday Inn
1500 S 48th St
Springdale, AR 72762
50479-751-8300
\$109.00++
Group Name: ARP

All Show Representatives

Membership Package October 1, 2019-October 1, 2020

Gold Ribbon _____\$650

Includes: One basic membership; one year of rotating banner ads on the ARPA website; access to membership mailing list; link to company from ARPA website; 10'X10' vendor booth at annual conference.

Advertising Opportunities

_____ \$200.00 One year of rotating banner ads on website

Conference Opportunities

Exhibitor Booth

_____ \$450

_____ \$300 additional booth

Electricity

_____ \$40

Additional Meal Tickets

_____ \$40 Thurs Lunch

_____ \$50 Thurs Dinner

Conference Program:

Full page _____ \$100

Half page _____ \$60

Quarter _____ \$35

Business card _____ \$20

Printing Deadline is October 1

Tabletop Brochure Placement:

200 Copies _____ \$100

Must be received by October 1

Brochures will be placed on an unmanned table.

Sponsorship Opportunities

All conference sponsors will receive recognition during the conference, a Full page ad in the conference program, opportunity to provide packet stuffers and one year of rotating banner ads on website. Sponsorship does not include booth space. Printing deadline is October 1.

Conference Sponsorship

_____ \$2500

_____ \$1500

_____ \$1000

_____ \$500

*got an idea that is out of the box

Let us know

Regional Activities (educational classes, socials, mini conferences)

_____ \$200 NW Region

_____ \$200 SW Region

_____ \$200 NE Region

_____ \$200 SE Region

_____ \$200 Central Region

Payment Information

Membership Package \$ _____

Advertising \$ _____

Conference \$ _____

Sponsorship \$ _____

Total due \$ _____

Make checks payable to:
ARPA

Mail check and copy of forms to:

ARPA
PO Box 3091
Little Rock, AR 72203
501-416-6700
execdir@arkarpa.org
www.arkarpa.org

You will receive confirmation of conference registration. If you do not receive confirmation within two weeks of submittal please call or email ARPA.

All ARPA events are subject to cancellation due to inclement weather. ARPA reserves the right to cancel or post-poner an event. If the event is canceled and will not be rescheduled, paid registrants will be given a refund. Registrants will not be refunded if the event is not cancelled. Please call the Conference Committee at 501-416-6700. Decisions regarding cancellations will be made no later than three hours prior to the event.



ARPA Tradeshow Exhibitor Waiver & Agreement

As a ARPA Tradeshow exhibitor, I agree to abide by all rules and regulations of this agreement and agree to the following terms and conditions and any additional terms and conditions that ARPA determines are necessary.

All booths must be paid in full with a signed agreement **prior to space being assigned**.

No refunds will be made to exhibitors who fail to attend.

Expo management reserves the right to reject any exhibit.

Booth may not be dismantled until close of Expo as stated in Expo literature.

Booth assignments are at the discretion of ARPA expo management and are assigned on *first paid* basis.

Exhibitor will allow ARPA to take and use photographs of their exhibit space for ARPA promotional purposes.

All exhibitors must conform to local fire department rules and regulations.

No electrical wiring will be installed without using the authorized electric contractor.

Booth setup **shall not** extend beyond assigned space.

Subletting of booth either partially or in full is not permissible.

ARPA shall not be liable to Exhibitor's agents, invitees, licensees, visitors or to any other person, for injury to person or damage to property on or about the premises caused by the negligence or misconduct of Exhibitor, its agents, servant or employee, or any other person entering upon the premises under express or implied invitation of Exhibitor.

Exhibitor agrees to indemnify and hold harmless ARPA from any loss, attorney's fees, expenses or claims arising out of any such damage or injury.

Exhibitor will not exhibit any merchandise or promotional material other than specified in application.

Exhibitor agrees that all belongings must be removed from Expo after close of show on Thursday.

Exhibitor understands it is his/her responsible for obtaining applicable licenses.

ARPA reserves the right to change the layout of the expo at any time prior to the opening of the show.

In the event of war, fire, terrorist attack, public catastrophe, strike, act of God, civil unrest or other uncontrollable cause, the Expo or any part thereof is prevented from being held, or cancelled, ARPA, shall, in its sole discretion, determine a refund, if any, to be paid to Exhibitors.

Liability Information

Exhibitor agrees to carry the following insurance: worker's compensation, comprehensive general public liability and property damage, independent contractors, personal injury and contractual liability.

Exhibitor agrees to the ARPA's promotional, non-commercial use of its images of its workers, agents and staff in photographs, video, film or other media depictions of the Expo.

Exhibitor assumes all responsibility for loss, theft or destruction of goods, or personal injuries to itself, its employees, agents, representatives or visitors. ARPA is not responsible for the loss of materials or possessions due to theft or other causes.

Exhibitor shall be fully responsible to pay for any and all damages to property owned by the Hotel, its owners or managers which results from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless the Hotel and each of its respective affiliates and their officers, directors, partners, agents, members, managers and employees (collectively, the "Hotel indemnified parties") from and against any and all demands, claims damages to persons or property, losses and liabilities, including reasonable attorneys' fees (collectively "Claims") arising out of or caused by the Exhibitors or its members', agent's, employees', independent contractors' negligence in connection with the use of Hotel property, except to the extent and percentage attributable to the negligence of the Hotel indemnified parties.

Exhibitor's liability shall include all losses, costs, damages or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of Exhibitor's occupancy and/or use of the exhibition premises, the Hotel or any part thereof. The Exhibitor understand that the Hotel does not maintain insurance covering the Exhibitor's property and that it is the sole responsibility of the Exhibitor to obtain such insurance.

By submitting this Application, the exhibitor agrees to all terms and conditions as set forth herein and under Expo Terms and Conditions. I have read, understand and agree to the rules, regulations and liability information of this agreement.

X

Signature

X

Date

Print Name

Please keep a copy of this agreement for your records